



## 2025 Pressure Washer Fact Sheet

### IMPORTANT INFORMATION

Please read, this fact sheet is referenced in Affidavit of Pressure Washer Manager Acknowledgment.

- 1) Training is available upon request for drivers and office staff. Please call 832-393-5704 or [transporter@houstontx.gov](mailto:transporter@houstontx.gov) to schedule an appointment. This training is intended to teach staff how to fill out a monthly report, manifest, and address documentation questions/concerns.
- 2) Pressure Washers reclaiming and operating within the City limits of Houston must be permitted as a City Regulated Waste Pressure Washer.
  - a. All vehicles must be registered for the current permit year (expires January 31, 2025) b. Current and valid registration decals from City Health and ARA departments must be visible and free from any obstruction.
  - c. In order to obtain a replacement decal, the Pressure Washer must surrender the decals to be replaced. If the decals are not surrendered, then the full vehicle registration fee is required.
  - d. Temporary permits are available but cannot exceed three months (93 days) duration. Once permit is expired an annual permit must be obtained to continue service during permit year.
  - e. Registration decals must be visible and free from any obstruction.
  - f. City issued vehicle registration for permitted year must be present in vehicle at all times.
  - g. Vehicle/Tank must be in good working condition.
  - h. In the event of an accident or vehicle malfunction, please contact and email [Transporter@houstontx.gov](mailto:Transporter@houstontx.gov) within (3) days and prior to submitting monthly report to avoid issues with monthly reporting of waste.
  - i. Application must include the following:
    - i. Vehicle and Trailer insurance policy information
    - ii. Copies of Driver's license of all Drivers using permitted vehicle
    - iii. Vehicle and Trailer information (VIN and License plate information)
    - iv. Application and vehicle registration fees
    - v. Notarized Affidavit of Pressure Washer Manger Acknowledgement Form
    - vi. Description of Operation Form
- 3) Mobile car washing is not authorized & will be subject to enforcement. Commercial fleet washing can be approved with proper documents submitted to the Health Department.
- 4) Waste must be disposed of at an approved disposal site by the end of each month.

Rev12232024





- 5) City of Houston issued manifest must be used for all waste originating within City limits of Houston
  - a. All manifest must be signed and date-stamped by disposal site.
  - b. One manifest is used per load and location or one manifest per dump.
- 6) All waste generated from pressure washer must be reclaimed.
  - a. During the time of inspection, a demonstration must be performed before vehicle is permitted.
  - b. All equipment including water must be provided at the time of inspection.
  - c. Pressure washers are subject to demonstrations that can be requested at any time for auditing purposes.
- 7) Monthly Report documenting all activities, manifest used and processing fee of \$4.63 per manifest must be submitted or postmarked by the 15th of each month. If the 15th is a holiday or weekend, the report must be submitted on the following business day. All permitted Pressure Washers are required to submit report even when no work is done for that month. All forgotten or misplaced manifests that were not submitted with a monthly report must be submitted using a separate monthly report form. These manifests cannot be submitted with a different report month. All manifests submitted after the 15th will be subject to enforcement action. A complete monthly report includes the following: monthly report form, full payment in check or money order, and manifest. In the event we do not receive a completed report the report will be returned and considered late. Ensure to list every individual manifest number on the front monthly report page. Manifest ranging such as: **"0000→0000"** will not be accepted.
- 8) Closing Permit/Out of Business: A letter or email advising you are closing out your permit must be submitted to our office. Transporter decals, all unused manifest and Driver ID's that were provided must be returned to our office to close out your permit.
- 9) All permits expire on January 31st, with exception of temporary permits that expire on 31, 62 or 93 days from the date of issuance. In order to obtain a transporter permit for the new permitting year a new application and payment will need to be submitted. Once your application is reviewed and approved an appointment will be scheduled for a vehicle inspection
- 10) Vehicles with any type of temporary documentation will not be able to pass inspection. No temporary license plates, registration stickers etc.

Rev12232024





## Add Authorized Employee Form

Company Name: \_\_\_\_\_

COH Permit Number: \_\_\_\_\_

Please print the Name and Driver License # of the authorized employee(s) you would like to add. Also submit a clear copy of the employee's valid driver license along with the form. Once added the authorized employee(s) can purchase manifest. Employee(s) can get their COH ID by appointments only.

Name:	Driver License Number:

I acknowledge the above employee will be added to my permit with the City of Houston.

\_\_\_\_\_  
Transporter Manager(*Responsible Person*) Print Full Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Transporter Manager(*Responsible Person*) Signature

Please submit the completed form and copy of driver license via e-mail or mail to:

Email: transporter@houstontx.gov  
Address: 7427 Park Place Blvd  
Houston TX 77087

Rev12232024





## 2025 MONTHLY REPORT INSTRUCTIONS

A monthly report is due on the 15<sup>th</sup> of each month. This report will include any activity for city regulated waste that was generated within the City of Houston limits transported by your company. We only accept mail in and walk in reports. Walk in reports are accepted Mon-Fri 7:30 am-3:30 pm. If you choose to mail your monthly report, make sure it is postmarked no later than the 15<sup>th</sup> and sent to:

Houston Health Department  
7427 Park Place Blvd  
Houston, TX 77087

Your report must include:

1. **2025 Monthly Manifest Report Form** filled out and signed by a company representative. Pressure Washer companies must also submit the **PW Monthly Report Attachment**.
2. Original white HHD manifest copy
3. Payment for processing fee of \$4.63 per manifest being submitted. (No payment is required for VOID manifests) We accept checks, money orders, Master Card, VISA, and Discover. \*\*Credit card payments only accepted for walk in payments with a valid driver's license.

A report is still due by the 15<sup>th</sup> even if your company did not haul any city regulated waste for a month. You would note "NO ACTIVITY" on your monthly report form and write "0" under the # of sites, # of manifests, and total gallons reporting. No payment is required for NO ACTIVITY monthly reports.

If your company is a Biological Pretreater you will not have manifests to submit. You will need to provide a list of all your locations you are providing biological pretreatment to that are located within the City of Houston limits. Include the business name and address and attach it to your monthly report form. Your monthly processing fee is \$13.24. You have the option to pay this monthly or pay the total for the complete permitting year all at once.

Please make sure you submit your reports on time. Failure to submit a report or submitting a late report will be subject to enforcement action. If the 15<sup>th</sup> falls on a holiday or the weekend the report will be due the following business day. For additional questions contact the Transporter Section at (832) 393-5704.

Monthly Report	Transporting Dates	Report Due Date
January	January 1 – 31	February 15 <sup>th</sup>
February	February 1 – 28	March 15 <sup>th</sup>
March	March 1 – 31	April 15 <sup>th</sup>
April	April 1 – 30	May 15 <sup>th</sup>
May	May 1 – 31	June 15 <sup>th</sup>
June	June 1 – 30	July 15 <sup>th</sup>
July	July 1 – 31	August 15 <sup>th</sup>
August	August 1 – 31	September 15 <sup>th</sup>
September	September 1 – 30	October 15 <sup>th</sup>
October	October 1 – 31	November 15 <sup>th</sup>
November	November 1 – 30	December 15 <sup>th</sup>
December	December 1 – 31	January 15 <sup>th</sup>

\* If the 15<sup>th</sup> falls on a holiday or the weekend the report will be due the following business day.

Rev12232024







## 2025 Pressure Washer Monthly Report Attachment

*Intended for waste generated in the City of Houston*

Company Name: \_\_\_\_\_

COH Permit #: \_\_\_\_\_ Month of Report: \_\_\_\_\_

Provide the following information for sites serviced.

Service Date & Business Name:	Business Address:	Business Contact Person:	B. Phone Number:

I certify the information submitted in this monthly manifest report is true, complete and accurate. I understand that submitting an incomplete or inaccurate report may result in enforcement action.

COMPANY REPRESENTATIVE: \_\_\_\_\_

Rev12232024





## Transporter Permit Vehicle Updates and Changes Form

The holder of a Transporter Permit or Temporary Transporter Permit shall have a continuing duty to amend their original permit application whenever there is a change in an item for which a representation or response was given by the Transporter in its original application. Any such amendment shall be made within (15) days of the occurrence of the event making the amendment necessary. City Code Sec. 47-439

### Service Company Information

Company Name \_\_\_\_\_

Permit Number \_\_\_\_\_

Transporter Manager \_\_\_\_\_

Phone \_\_\_\_\_

**2025 Vehicle Fee Information:** Vehicle Fee (Annual) \$874.08 Vehicle Fee (Temporary) \$99.31 per 31 days

☐ **Adding a Vehicle:** A unit that was not submitted with your current application and you want to add this unit to your vehicle list.

☐ **Removing a Vehicle:** A unit that is listed on your current application but needs to be removed due to it no longer being a part of your fleet that transports city-regulated waste.

Reason for removal (example: sold, stolen, broken down, etc.): \_\_\_\_\_

Old Vehicle: Unit# \_\_\_\_\_ VIN # \_\_\_\_\_ LP Make/Year \_\_\_\_\_

**\*\* NOTE:** If the vehicle was sold ensure to remove the all Transporter Permit Decals. All removed decals should be turned in to the City of Houston Transporter Section.

☐ **Vehicle Replacement:** A unit that was initially submitted with your application that you would like to replace with a different unit.

Old Vehicle: Unit# \_\_\_\_\_ VIN # \_\_\_\_\_ LP Make/Year \_\_\_\_\_

New Vehicle: Unit# \_\_\_\_\_ VIN # \_\_\_\_\_ LP Make/Year \_\_\_\_\_

Reason for Change: \_\_\_\_\_

Required Additional Documentation:

☐ Include updated certificate of insurance or insurance card showing coverage for the new vehicle.

**\*\*NOTE:** In order to obtain a replacement decal, the transporter must surrender the decals to be replaced. If the decals are not surrendered, then the full vehicle registration fee is required.

Rev12232024





## Vehicle Information

**Company Name:**

**Permit Number:**

**Date:**

	City Truck #	Company Fleet #	Make	Model	Year	Tank Capacity	License Plate	VIN #
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Rev12232024







## EMS/FOG Fees

Program	Service	Fee	Admin	Total Cost
EMS	Ambulance Driver Permit	\$132.44	\$33.10	\$165.54
EMS	Ambulance Operator Permit Initial	\$1,324.38	\$33.10	\$1,357.48
EMS	Ambulance Operator Permit Renewal	\$1,059.51	\$33.10	\$1,092.61
EMS	Ambulance Vehicle	\$364.20	\$33.10	\$397.30
FOG	Biological Monthly Processing	\$13.24		\$13.24
FOG	Temporary transporter permit	\$59.59	\$ 33.10	\$92.69
FOG	Temporary Transporter vehicle registration	\$66.21	\$ 33.10	\$99.31
FOG	Manifest Bundle	\$59.59		\$59.59
FOG	Manifest Processing Fee	\$4.63		\$4.63
FOG	Vehicle Decal Replacement	\$33.10		\$33.10
FOG	Transporter vehicle registration	\$840.98	\$ 33.10	\$874.08
FOG	Biological pretreatment service permit	\$331.09	\$ 33.10	\$364.19
FOG	Generator Replacement Permit	\$33.10		\$33.10
FOG	Generator Permit	\$121.84	\$ 33.10	\$154.94
FOG	Generator Replacement Certificate	\$33.10		\$33.10
FOG	Transporter Permit Application	\$119.19	\$ 33.10	\$152.29
FOG	Transporter Replacement Permit	\$ 33.10		\$ 33.10

Rev12232024

