

## HHD PROGRAMS

### Public Health, Planning, Monitoring and Public Policy Development

- Epidemiology
- Community Health Statistics
- Staff Training and Development
- Health Planning
- Public Health Practice

### Health and Clinic Services

- HIV/ STD Prevention
- Family Planning
- Immunization Clinics
- Dental Services
- Health Administration

### Environmental Health Services

- Bureau of Air Quality Control
- Consumer Health Services
- Occupational Health

### Support Services

- Health Promotion and Education
- Women, infant and Children (WIC)
- Area Agency on Aging
- Public Health Preparedness

## APPLYING FOR AN INTERNSHIP

The Houston Health Department uses an online system to track our internship applications.

For more information and to create a user profile, please visit:

[houstontx.gov/health/internship](http://houstontx.gov/health/internship)

Once you have registered on the site, you will be able to upload your cover letter and resume for consideration.

Internship availability depends on program needs.

If selected for an internship, our goal is to make it fulfilling experience!



### CONTACT US

#### INTERNSHIP PROGRAM

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## OVERVIEW

# INTERNSHIP PROGRAM

Contact Us

#### INTERNSHIP PROGRAM

8000 N. Stadium Drive  
Houston, TX 77054  
Phone: 832-393-5960

[HOUSTONHEALTH.ORG](http://HOUSTONHEALTH.ORG)

YOUR HEALTH

#weprotecttheH

#houstonhealth

# INTERNSHIP PROGRAM

## WHY INTERN?

Internships are a proven way to gain relevant knowledge, skills and experience while establishing important connections. Getting your feet wet in a particular field is a great opportunity to see if it's something you want to do as a career. Internships may be completed during fall or spring semester or full-time over the course of the summer. It's important to weigh the financial implications of unpaid internships against the benefit of internship experience when applying for jobs in your career field.



## FREQUENTLY ASKED QUESTIONS

The Houston Health Department provides traditional public health services and seeks to use innovative methods to meet the community's present and future needs. Our mission is to work in partnership with the community to promote and protect the health and social well-being of all Houstonians.

### *How long are internships?*

- Full-time and part-time internships are available throughout the year. Specific dates and times are arranged directly with an intern's supervisor.

### *What are the responsibilities interns?*

- Interns perform a variety of functions important to the department's success, including:
  - Providing research topics
  - Creating resource lists for outreach
  - Writing materials for policy development and change
  - Participating in public health training
  - Participating in community outreach
  - Assisting in monitoring air and water quality
  - Other activities to provide the necessary documentation for school

### *Can I get credit for my class?*

- Yes, an intern will work with their supervisor

### *How can I get more information on available internships?*

- Please visit: [houstontx.gov/health/internship](http://houstontx.gov/health/internship)

### *What are the qualifications to be an intern?*

- Successful interns should have a sincere interest in the type of work done at the health department. They should ask questions, take initiative, be reliable, understand concepts quickly and work well with others.

### *How long does the selection process take?*

- If you are selected for an interview you should be notified within two weeks of applying.

### *How many hours a week will my internship be?*

- Specific dates and times are arranged directly with the intern's supervisor.